



HONG KONG PHYSIOTHERAPY ASSOCIATION LIMITED

香港物理治療學會有限公司

中國香港特別行政區 九龍佐敦德興街12號興富中心9樓901室
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3 April 2022

Dear members,

Member Consultation: Review and Update of the HKPA Constitutional Documents

With the fact that the constitutional documents of HKPA have not been reviewed for a long period of time, HKPA will be conducting an exercise to review and update the current Memorandum and Articles of Association (M&A) so as to identify key issues including risks to good practice governance and also further improve the electoral system for serving the best interests of our members.

HKPA is pleased to announce that Ms. Margaret Grant has been hired as an external consultant to review and update the HKPA M&A. Ms. Grant is an Australian lawyer who previously served as a consultant for the governance review of World Physiotherapy in 2017-18 and drafted an updated constitution adopted in the General Meeting of World Physiotherapy in Geneva in 2019. Detailed profile of Ms. Margaret Grant is shown in Appendix I.

The role and duties of the external consultant are outlined as below:

April 2022	Review the current HKPA M&A and identify key issues including risks to good practice governance
May 2022	Consult with the HKPA Executive Committee, Specialty / Working Groups and members, on the current HKPA M&A as well as the key issues and risks identified from the review in April 2022
June 2022	Prepare a discussion paper that explores key issues and risks identified through the review and consultation as well as prepare draft of the new HKPA Articles of Association
July 2022	Circulate the discussion paper to the HKPA Executive Committee, Specialty / Working Groups and members, and consult on the draft of the new HKPA Articles of Association
August 2022	Revise the draft of the new HKPA Articles of Association to address consultation feedback
31 August 2022	Submit final proposed new HKPA Articles of Association for endorsement in the HKPA AGM in November / December 2022

Your comments are valuable and HKPA would like to launch a member consultation on updating the HKPA M&A. We would send the current HKPA M&A to our members for review by email. HKPA members are welcome to offer your views **by 30 April 2022** through <https://forms.gle/BGQGDz8HFVS9JRCx7> or the following QR code.





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In addition, focus group discussion sessions with HKPA members will be arranged at different stages of this exercise. Further details will be announced soon.

If you have any enquiry, please don't hesitate to contact Mr. Sam WAN at smallwan3340@yahoo.com.hk.

Finally, thank you for your continuous support to HKPA.

Yours sincerely,

Prof. Marco PANG
HKPA President

Appendix I: Profile of the External Consultant



Ms. Margaret Grant is an Australian lawyer, consultant and physiotherapist with significant experience in reviewing governance and redrafting governing documents for professional membership organizations. World Physiotherapy engaged Margaret as a consultant to support their governance review in 2017-2018 and to draft the updated constitution adopted in Geneva in May 2019. Margaret was previously engaged by the Australian Physiotherapy Association (APA) to provide the APA with a constitution and regulations. Margaret's approach to this type of work is flexible and collaborative and her focus is on preparing governance documents that reflect best practice for professional associations.